



June 20, 2016

RE: Notice to Consultants
Request for Qualifications
Consulting Engineering Services
West Port Plaza Drive/Marine Avenue Projects

St. Louis County Department of Transportation and Public Works is requesting the services of a highly qualified consulting engineering firm to perform professional services for this project. Qualifications-Based Selection (QBS), in accordance with RSMo. 8.285 through 8.291, will be used to determine the successful respondent.

General Description of Services Required:

This solicitation includes the design of the following projects:

1. West Port Plaza Drive Intersection Improvements
St. Louis County Project No. AR-1673
Federal Project No. CMAQ-9900(673)
East-West Gateway TIP No. 6474E-17
This project involves pavement widening between I-270 and Fee Fee Road for a center turn lane, adding a dedicated right turn lane for northbound West Port Plaza Drive at Westline Industrial Drive, installing a new traffic signal at the western entrance to West Port Plaza, and upgrades to the remaining signals.
2. West Port Plaza Drive/Marine Avenue Resurfacing
St. Louis County Project No. AR-1548
Federal Project No. STP-9900(673)
East-West Gateway TIP No. 6503S-16
This project involves base repairs, resurfacing and ADA improvements from Lackland Road to Glenmeade Drive.

A single consultant will be selected to design both projects.

Services to be Provided by Consultant:

- Topographic Surveys
- Property Boundary Surveys
- Section 106 Documentation and Application
- Categorical Exclusion (CE) Request and Environmental Coordination
- Preliminary Plans
- Right-of-Way Plans
- Final Plans
- Job Special Provisions

- Construction Estimates
- Pedestrian Facility Design
- Utility Coordination
- Retaining Wall Design
- Geotechnical Investigation (Retaining Walls)
- Drainage Structure Design
- Water Quality Design
- MSD Permitting
- Traffic Signal Design
- Pavement Cores (may be provided by County)
- Coordination with the Missouri Department of Transportation (MoDOT)

Services To Be Provided By St. Louis County Staff:

- Compilation of Bid Documents
- Compile and Submit Plans, Specifications and Estimates (P,S & E)
- Management of the Bidding Process
- Compile and Submit Concurrence in Award Request
- Contract Processing and Execution
- Compile and Submit Construction Notice to Proceed Request
- Construction Engineering
- Materials Testing

The anticipated project schedule includes accelerated consultant selection, negotiation and design phases. Firms unable to meet these deadlines should not submit a Qualifications Statement. The anticipated schedule is as follows:

Qualifications Statements Due:	July 6, 2016
Interviews/Selection:	July, 2016
Negotiation:	August, 2016
Council Authorization/Contract Execution:	September/October, 2016
Estimated Notice to Proceed Date:	October 31, 2016
Preliminary Plans Complete:	March 24, 2017
Right-of-Way Plans Complete:	September 1, 2017
Final Plans Complete:	March 30, 2018

Please limit your Qualifications Statement to no more than five (5) pages. The submittal should include a statement describing why your firm is interested in the project. It should also include any other information which may help in the selection process, such as key project personnel, their backgrounds, and other similar projects your firm has taken from conceptual study through final design in the recent past. A description of your firm's proposed approach to the study phase of the project should also be included.

Firms may submit a copy of their company's general qualifications separately as a single additional document. There is no length limit to this document. This supplemental information is not required and will not necessarily be considered in the scoring process. All project specific information should be included in the five-page Qualifications Statement.

All prime consultants shall be prequalified with MoDOT. It is further required that your firm submit an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15CSR 60-15.020) be submitted with your firm's Statement of Qualifications. These items do not count towards the five-page limit.

Qualifications Statements will be scored based on the following criteria:

- Overall Experience and Technical Competence – 40 points
- Capacity and Capability – 20 points
- Past Record of Performance – 30 points
- Accessibility of Firm & Staff – 10 points

From the qualification statements received, a short list of at least two (2) firms and no more than three (3) firms will be invited for thirty (30) minute informal interviews. The informal interviews will consist of a brief question and answer period followed by general discussion of the project. Scores from the Qualifications Statements will comprise 15% of each firm's interview score in accordance with the Department's QBS policy.

A Disadvantaged Business Enterprise (DBE) goal of 12% has been established for this project. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted toward participation in any established DBE Goal. St. Louis County encourages DBE firms to submit as prime on any project for which they are qualified. Any sub-consultants needed to complete the professional services requested by St. Louis County must be listed.

If your firm would like to be considered for the consulting services, please e-mail your Qualifications Statement to Ted Medler, P.E., S.E., Division Manager, Planning and Programming at TMedler@stlouisco.com as a PDF file. General qualifications shall also be submitted in PDF format. Any mailed or hand-delivered hard copy submittals will be discarded. All Qualifications Statements must be received no later than 2:00 p.m., local time, on July 6, 2016 to be considered for this project. Questions regarding this solicitation shall be submitted in writing to the project contact above. Phone inquiries will not be accepted. Failure to comply with the requirements of the RFQ may negatively impact the evaluation of the consultant's Statement of Qualifications.

The Transportation Improvement Plan (TIP) Applications as well as survey information compiled by County staff for the resurfacing project may be downloaded from:

<http://www.stlouisco.com/YourGovernment/BidsandRFPs>

St. Louis County, Westport Plaza Drive/Marine Avenue Projects

Federal Aid Nos.:	West Port Plaza Drive Intersection Improvements CMAQ-9900(673), TIP# 6474E-17 West Port Plaza Drive/Marine Avenue Resurfacing STP-9900(673), TIP# 6503S-16
Locations:	West Port Plaza Drive Intersection Improvements: I-270 to Page Avenue (Missouri Route D) West Port Plaza Drive/Marine Avenue Resurfacing: Lackland Road to Glenmeade Drive
Proposed Improvement:	West Port Plaza Drive Intersection Improvements: Pavement widening between I-270 and Fee Fee Road for a center turn lane, adding a dedicated right turn lane for northbound West Port Plaza Drive at Westline Industrial Drive, installing a new traffic signal at the western entrance to West Port Plaza, and upgrades to the remaining signals. West Port Plaza Drive/Marine Avenue Resurfacing: Base repairs, resurfacing and ADA improvements.
Length:	West Port Plaza Drive Intersection Improvements: 0.32 mile West Port Plaza Drive/Marine Avenue Resurfacing: 1.10 miles
Approximate Construction Cost:	West Port Plaza Drive Intersection Improvements: \$2,694,700 West Port Plaza Drive/Marine Avenue Resurfacing: \$845,000
DBE Goal Determination	12%
Consultant Services Required:	<ul style="list-style-type: none"> • Topographic Surveys • Property Boundary Surveys • Section 106 Documentation and Application • Categorical Exclusion (CE) Request and Environmental Coordination • Preliminary Plans • Right of Way Plans • Final Plans • Job Special Provisions • Construction Estimates • Pedestrian Facility Design • Utility Coordination • Retaining Wall Design • Geotechnical Investigation (Retaining Walls) • Drainage Structure Design • Water Quality Design • MSD Permitting • Traffic Signal Design • Pavement Cores (may be provided by County) • Coordination with the Missouri Department of Transportation (MoDOT)
Other Comments:	<p>Services To Be Provided By St. Louis County Staff:</p> <ul style="list-style-type: none"> • Compilation of Bid Documents • Compile and Submit Plans, Specifications and Estimates (P,S & E) • Management of the Bidding Process • Compile and Submit Concurrence in Award Request • Contract Processing and Execution • Compile and Submit Construction Notice to Proceed Request • Construction Engineering • Materials Testing
Contact:	Ted Medler, P.E., S.E. Division Manager, Planning and Programming. St. Louis County Department of Highways & Traffic TMedler@stlouisco.com All questions and submittals via e-mail. Phone inquiries not accepted.
Deadline:	July 6, 2016 at 2:00 p.m.