



CITY OF POPLAR BLUFF
CITY HALL, 501 VINE STREET
POPLAR BLUFF, MISSOURI 63901

February 03, 2017

Dear Consultant:

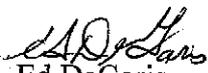
The City of Poplar Bluff is requesting the services of a consulting engineering firm to perform the described professional services to assist in a proposed project to be partially financed from Transportation Alternatives Program (TAP) funds described on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Poplar Bluff. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, (02/17/2017) at Poplar Bluff City Hall, 501 Vine Street, Poplar Bluff, MO 63901.

Sincerely,


Ed DeGaris
Mayor

Attachment

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for

Poplar Bluff, MO	Route: Northside of PP Highway
Federal Aid No.:	TAP 5100(011)
Location:	Sidewalk and pedestrian bridge over Pike Creek on the north side of PP Highway in Poplar Bluff.
Proposed Improvement:	Walking/bicycle trail and pedestrian bridge
Length:	Approximately 1000 linear feet of concrete path and 120' Pedestrian bridge
Approximate Construction Cost:	\$348,000
DBG Goal Determination:	0 %
Consultant Services Required:	<p>Design Phase: The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents. Determine the needs of the local agency, conduct topographic property and utility surveys sufficient to develop plans for the project, arrange for subsurface investigations if needed</p> <p>Construction Phase: work with contractor on behalf of the local agency, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with local agency to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	Additional information concerning the project is available upon request from the below contact information
Contact:	<i>Parks & Recreation Director Clark Allen City of Poplar Bluff 573-686-8645</i>
Deadline:	<i>4:00 pm, February 17, 2017</i>
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 7 copies of the letter interest should be received at the address and by the time specified.

selection.

Experience and Technical Competence -

Max Points 30

Capacity and Capability -

Max Points 30

Past Record of Performance -

Max Points 30