



# NEWTON COUNTY COMMISSION

Newton County Courthouse · 101 S. Wood · Suite 201 · Neosho, MO 64850  
(417) 451-8223 · Fax: (417) 451-8289

MARILYN RUESTMAN  
Presiding Commissioner

ALAN COOK  
Commissioner, District 1

JIM JACKSON  
Commissioner, District 2

April 21, 2015

Dear Consultant:

The **Newton County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 40 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the **Newton County Commission**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

Sealed bids shall be clearly marked **Bid 2015-21: Replacement of Bridge #2205011 Over Shoal Creek BRO-B073(23)**.

Responses shall be mailed, shipped or delivered in a manner to be received by the Newton County Commission no later than **10:30 am, Wednesday, May 13, 2015**, at which time the Commission will convene to open and read the bids. Any bid not received at the appointed time shall be disqualified. Newton County reserves the right to reject any and/or all bids. The Newton County Commission will not accept collect calls, COD shipments or postage due mailings. Questions relating to this bid shall be referred to David K. Hertzberg PE at 417-624-0820 or Newton County Commissioner Alan Cook at 417-451-8223.

Sincerely,

Marilyn Ruestman  
Presiding Commissioner

Attachment

<b>City/County: Joplin/Newton Route: Jackson Avenue</b>	
Federal Aid No:	BRO-B073(23)
Location:	Jackson Avenue at Shoal Creek
Proposed Improvement:	Replacement of Bridge #2205011 Over Shoal Creek
Length:	0.1 Mile
Approximate Construction Cost:	\$2,388,000.00
DBE Goal Determination:	6 %
Consultant Services Required:	<p>The engineering responsibilities include but are not limited to: Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See EPG 136.6.4.10 for further information on hazardous waste.</p> <p>The engineering responsibilities include but are not limited to: The preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, public involvement, hydraulic studies and provide environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p>The engineering responsibilities include but are not limited to the following: During Construction Phase, work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with the County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p>Name: David K. Hertzberg PE  Address: 602 South Main Street  Joplin, MO 64801  Phone: 417-624-0820, Ext. 506  Email: dhertzbe@joplinmo.org</p>
Deadline:	May 13, 2015 @ 10:30 am
<ul style="list-style-type: none"> <li>• Submit: Letter of interest should not exceed 40 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Five copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	<b>35</b>	Max Points
Capacity and Capability -	<b>30</b>	Max Points
Past Record of Performance -	<b>35</b>	Max Points