



The City of Hazelwood



October 11, 2017

Dear Consultant:

The City of Hazelwood is requesting services of a geotechnical/civil engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these services, you may express your interest by responding to the appropriate office, which is indicated on the attachment. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Hazelwood. The statement of qualification is not included in the total page count limit.

We request all letters be received by 10:00 am, October 27, 2017 at the City of Hazelwood, Department of Public Works, 415 Elm Grove Lane, Hazelwood, MO 63042.

Sincerely,

David Stewart
Public Works Director/City Engineer
(314) 513-5030

City Hall & Public Works
t: 314.839.3700
f: 314.839.0249
415 Elm Grove Lane

City Maintenance
t: 731.8701
f: 731.4240
115 Ford Lane

Fire Department
t: 731.3424
f: 731.1976
6800 Howdershell Road

Municipal Court
t: 839.2212
f: 838.5169
415 Elm Grove Lane

Parks & Recreation
t: 731.0980
f: 731.0989
1186 Teson Road

Police Department
t: 839.3700
f: 838.5169
415 Elm Grove Lane

City/County: City of Hazelwood Route: Missouri Bottom Road	
Federal Aid No:	N/A
Location:	Missouri Bottom Road – Located between Taussig Avenue and Tulip Tree Lane.
Proposed Improvement:	Review and analysis of current slope stability of Missouri Bottom Road in Hazelwood, MO. Includes review of engineering to date, slope and groundwater monitoring and recommendations for repair, re-route, etc. The requested services are NOT federally funded (local funds only) at this time, however, the goal of the report is to satisfy a list of MODOT questions in order to be eligible to submit for federal funding of improvements.
Length:	.3 miles
Approximate Construction Cost:	Unknown
DBE Goal Determination:	N/A
Consultant Services Required:	Geotechnical/Civil engineering
Other Comments:	N/A
Contact:	David Stewart Public Works Director/City Engineer City of Hazelwood 415 Elm Grove Lane Hazelwood, MO 63042 (314) 513-5030 dcstewart@hazelwoodmo.org
Deadline:	October 27, 2017
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 2 copies of the letter interest should be received at the address and by the time specified. 	

Experience and Technical Competence	40	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points